## 2021 Tuscarawas County Jr. Fair Class Entries

### Important Reminders and Instructions

- The Jr. Fair Entry system is open. All Jr. Fair Entries are due by 11:59 pm CT August 6, 2021. All Jr. Fair entries must be made through the website: [tuscjrfair.fairentry.com](tuscjrfair.fairentry.com)
- Recommended browsers: Google Chrome, Mozilla Firefox, or Safari. Internet Explorer and Microsoft Edge likely will not work.
- Some classes require an animal entry to be age specific. (dairy, beef breeding, pygmy goats etc) Please refer the [Tuscarawas County Junior Fair Book](#) for specific age requirements for each class.
- **Register all entries for each exhibitor in the family before proceeding to the Payment section.**
- See pages 3 and 6 for information about uploading a photo of the youth with his/her MARKET Livestock project animal to be displayed during the Auction.
- Be sure to click the “Submit” button when you have completed your entries. Entries are not final until they have been submitted.
- *Once you have submitted your entries, check your email inbox for a confirmation email with a list of your entries.*

### Steps

1. Go to *tuscjrfair.fairentry.com*
2. Click the green 4HOnline login button.
3. Enter your 4-HOnline Email Address and password make sure the role is “Family”
4. Click the login button
5. Click “Begin Registration”
6. Click the “Individual” button.
Creating Entries

Each exhibitor can have multiple entries. One entry must be made for each item, animal, class, etc. For example, if an exhibitor is bringing 2 rabbits, two entries into 2 different classes must be created. If an exhibitor is showing one horse in 5 events, five class entries must be created. Once all entries have been created for the first exhibitor, you have the choice of creating another entry for a different exhibitor in this family or proceeding to check-out to submit the entries. **FEES WILL NOT BE CHARGED FOR TUSCARAWAS CO JR FAIR EXHIBITORS.**

1. **Click Add an Entry** beside the correct exhibitor (if more than one has been created).

2. **Click “Select”** beside the first department you wish to enter. Any departments that are not available for entry will be noted as “Not Available” with a short explanation.

3. After you select a department, you will see a list of divisions to select from, and then a list of available classes. **Also notice that there are blue “Change” links in case you mistakenly select an incorrect department, division, or class.**

4. After you have selected the class, click the green Continue button.

5. If this is an **animal class entry**, you must specify which animal will be exhibited in this class; you will see the option to “Add an animal”.

If you have a back up to your primary animal, you can enter information about it at this time. This does not enter it into a class but allows information to be in the system for both animals. If you bring your backup to the fair, the information for it will be available at check in.
6. **If this is a MARKET Animal class entry, (excluding broilers, ducks and rabbits) you must also upload a high-resolution image of the youth with his/her market animal to be displayed during the Livestock Auction.**

Click the select file button, then find the photo wherever you have it stored on your computer or device, select the photo and upload it. Once uploaded, hit the green continue button.

Please refer to the Sale Photo Tips page at the end of this document for more suggestions on how to take a nice photo of the exhibitor with their animal. This photo will be displayed during the auction and used on the buyer boards.

If this is NOT A MARKET Animal class entry, skip step 6 and go directly to step 7 on the next page.
7. Any questions related to entry in this class will be next. Click Continue after answering those questions.

The Review screen allows you to double check this entry for accuracy and make any changes necessary. When the information is correct, click Continue and that class entry is complete.

8. When each class entry is complete, you have 3 choices for what to do next:
   a. If all class entries have been completed for one exhibitor, you can Register another Exhibitor in this family.
   b. If this exhibitor has more class entries to make, you can Add another Entry for this Exhibitor.
   c. If all entries for all exhibitors in the family have been completed, click Continue to Payment to finalize and submit your entries.

9. Review your entries for completeness and accuracy. Notice the Summary and Detail buttons at the top of the list on the right. If there are errors, click on the green Entries section at the top of the page. Click Continue when all information is correct.
10. Read the conditions on payment screen.

NOTE:

THERE WILL BE NO FEES FOR TUSCARAWAS COUNTY JR FAIR ENTRIES.

However, you must click Continue to the last “Confirm” step to submit your entries.

11. Read the information in the “After you Submit” section. You may also have to check a box to “Agree to Terms”. Click Submit to finalize the entries for the exhibitors in this family.

AFTER YOU CLICK SUBMIT, NO CHANGES ARE POSSIBLE TO THESE ENTRIES.

12. Once you click submit – check your e-mail for a confirmation message listing your entries. If you do not receive an e-mail confirmation OR if you notice any errors or anything that is incomplete or needs changed after receiving confirmation message – email: tuscjrfair@gmail.com to make changes. This email is for inquiries about fair entries only. Other issues will not be addressed.

All Jr. Fair Entries are to be confirmed in Fair Entry by 11:59 pm CT on August 6.
Tuscarawas County Junior Fair
Market Livestock Exhibitor Photos

When making Jr. Fair Class Entries, Market Livestock Exhibitors are expected to upload a high-resolution photo of themselves standing next to their market animal. This photo will be used for your animal’s buyers board that will be given to your buyer at the sale. Photos will also be displayed on screen while the exhibitor’s animal is being auctioned.

Here are the details:

- Photo should be horizontal/landscape in orientation, example:
- Photo must include both the member and their market livestock project.
- Photo must be .jpg format and high-resolution.
- Choose a brightly lit area for taking the photo. Outdoors on a sunny day or evening is recommended. Make sure you are not blinded or squinting by looking into the sun.
- **Dress Code for Photos**
  - Wear school or livestock show appropriate attire such as clean pants, shirts, skirts, or dresses that fit properly. Shorts and Capri pants are not allowed. Skirts and dresses must be fingertip length or longer.
  - Clean shirt or top that fits properly. Tops, sundresses, etc. must have shoulder straps of 1-inch or wider. No hats or flip flops may be worn.
  - Writing or images on clothes that may be considered offensive or inappropriate are not allowed. Exhibitors are not permitted to wear any type of commercial advertisement or names on their clothing, 4-H or FFA logos are permitted.
- If your photo does not meet requirements, a new one may be requested. Jr. Fair Officials reserve the right to replace any photo submitted with a 4-H or FFA logo if the photo(s) submitted fails to meet requirements listed above.
- **Meat pen of rabbits, market chicken, and market duck** photos please send to: tuscjrfair@gmail.com. Photos must be submitted by September 3rd.
- **Exhibitors with back-up animals may wish to take a photo with their back up animal in case it is needed at fair-time. However, only upload your primary animal / exhibitor photo at the time of making your Jr. Fair Class entries.** If you end up needing to bring a back-up animal to the fair instead of your primary – instructions will be provided at check-in at the fair on how to submit your back-up photo online.