

*Email via 4HOnline sent October 16, 2020*

Hello T-County!

As we're wrapping up post-fair work, I have held discussions with our Junior Fair committees regarding check distribution. Due to social distancing guidelines, we are unable to follow our normal routine. Please see the information below regarding 2020 check distribution procedures.

### **When and Where**

Check distribution will remain on Friday, November 6 from 4:30-6:30 p.m. and Saturday, November 7 from 10:00 a.m. to Noon but we will be holding a **drive-thru** distribution at the FAIRGROUNDS instead of Broadway UMC. When arriving at the fairgrounds, proceed to the overhang between the Clover Café and Grange/Horticulture buildings.

Representatives from the Jr. Fair committees will be there with the sale checks. Please have your thank-you cards ready for when you pull up. If something is missing/incorrect (no stamp, no address), you'll be asked to pull over into a waiting area and someone will assist you. Please do not exit your vehicle.

### **Livestock Record Books**

Due to this year's circumstances in which our youth were unable to have the opportunity to receive feedback on their project books at judging, the committees have decided it is not necessary to review project books at check distribution this year. I have faith in our members and trust that they are completing their project books although bringing them to distribution will not be a requirement this year.

### **Thank You Cards**

Thank-you cards with stamped and addressed envelopes WILL be required. If you arrive at check distribution and do not have stamps, they will be available for purchase at \$1 each.

### **Buyer Information**

Since we did not hang buyer information cards over the pens/stalls following the sales this year, we have posted reports on our website that will enable you to look up who bought your animal if you are unsure. You can access the lists of buyers here: <https://tuscarawas.osu.edu/program-areas/4-h-youth-development/tuscarawas-county-junior-fair>. Please use these lists when writing out your thank-you cards. Mailing information was not included in these lists so if you are unsure of what address to use, you can email me ([heckel.13@osu.edu](mailto:heckel.13@osu.edu)) or Astra ([armstrong.133@osu.edu](mailto:armstrong.133@osu.edu)).



**What If I Can't Be There November 6 or 7\*?**

If you are unable to attend one of the two pick-up date options please use the following steps:

1. Fill out your thank-you card (one per buyer).
2. Address and stamp the envelope. Make sure to include your return address.
3. DO NOT SEAL THE ENVELOPE.
4. Include a self-addressed envelope with a stamp for us to mail your check to you and include a note of what specie(s) checks should be mailed to you.
5. Place everything in a baggie (or clipped together) and place in the Extension office drop box. (Keeping everything in a baggie will ensure your items don't get mixed up with someone else's.)
6. Checks will not be mailed to you without proper postage on all envelopes.

**\*Reminder, dairy checks will ONLY be distributed on Saturday, November 7.**

Please reach out if you have questions,  
Kiersten