Dear 4-H Volunteers, Parents, and Members:

We congratulate everyone who participated at the Ohio State Fair! County offices no longer receive county-specific results, but official results by category can be found at the following sites:

- Non-livestock: http://www.ohio4h.org/families/ohio-state-fair
- 4-H Livestock events (livestock, horse, dog, and skillathons): http://www.ohio4h.org/statewide-programs/animal-sciences
- 2019 Competition Results: https://ohiostatefair.com/competition-results/

Important details are included in this newsletter to help ensure a smooth fair. Whether this is your 1st or 14th fair as a Jr. Fair participant, please read this information carefully and contact us with any questions. Also note changes to the 2019 schedule as listed in the Tuscarawas County Fair Book.

Each year, Tuscarawas County 4-H descends upon the fairgrounds for a day of sprucing, cleaning, and beautifying. This year, Fairgrounds Work Day will be held on Saturday, August 24 beginning at 9:00 a.m. If a club would prefer to take on a project for a separate day, (examples: sprucing the horse announcer’s stand, working on the landscaping outside of a barn or building), rather than attending the work day on August 24, please let Kiersten or Chris Kendle know. If your club would like to participate on the 24th, please bring brooms, rakes, shovels, paint brushes, cleaning supplies, and any other equipment that will help us make the Fairgrounds look more presentable! A power washer or two is always helpful as well! Donations of white paint are always welcome. Don’t forget to stop at the Clover Café during the fair for a great meal! This is our only fund raiser and supports the county 4-H program in many ways. If you or someone you know have four hours to volunteer with the café during fair week, call Diane Glazer at 330-260-0760 for available shift times and to sign up. Members and parents can sign up without an entire club if wanted. High school students can use working in the café to fulfill their community service credit for graduation.

If you are exhibiting an animal at the fair, make sure to read the Tuscarawas County Fair Book and review the Junior Fair Rules (beginning on page 46). Several questions can be answered on those pages, but don’t hesitate to contact us with any questions or concerns. The Jr. Fair Office number during fair week only is 330-364-9383.

The fair is the best 4-H marketing tool we have. Please remember that everyone needs to have a welcoming exhibit area and politely answer any questions. This is your chance to showcase your project. We need to work together fair week “To Make the Best Better” for 4-H’ers, advisors, families, friends, and fair attendees.

See you at the fair!

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General Junior Fair Information

**Project Completion Guidelines**
In order to have completed a project all members must:
1. Have completed all local club guidelines and be in good standing;
2. Followed the club constitution;
3. Have attended an Interview Judging process.

Members should check with advisor regarding their status. If you have an incomplete project, you are not eligible to exhibit at the county fair.

**Club Completion Sheets**
Organizational Advisors are asked to verify members' project(s) and club completion. This is the form that specifies if members are exhibiting their project(s) and have completed everything necessary for the club in order to receive a fair wristband. **These sheets determine wristband distribution and need to be completed by Monday, September 9** (as stated on the September 4-H Calendar). This allows us enough time to get these ready for wristband distribution so no members are left waiting for an advisor to verify their enrollment.

**Wristband Distribution**
No wristbands will be distributed until Club Completion Sheets are returned by the advisor to the Extension office. Wristbands will be given only at the times listed. We only have them available to us at those times. Members/advisors/committee members must pick up their own wristband.

- Please remember that in order to receive a wristband a member (including Cloverbuds) must have met completion requirements and have an exhibit. **Exhibiting at the fair means that members must either be taking animal to the fair or have an educational display in a booth. Livestock posters in the barn or only a project book in a booth do not constitute a display.**
- All advisors and committee members must be actively participating in the program in order to receive a wristband.
- Special arrangements must be made with the Extension office prior to September 9 if an animal is unable to be taken and a member needs booth space to set up a display (if their club doesn’t have a fair booth).

**Fairgrounds Parking**
Free parking is available at the Armco Lot adjacent to the fairgrounds off Wooster Avenue. Infield parking will be $5. Livestock and commercial exhibitors and advisors will be given a “P” pass at wristband distribution. This pass will allow those individuals to park for free in the infield **while space is available.** Passes are limited to **one per family.**

We recommend those individuals needing to bring feed onto the fairgrounds during the week do so in the morning. There is a greater chance of finding an infield parking space in the morning than later in the day.

**Royalty Contest, Jr. Leader Award, 4-H Committee Scholarship, and Project Recognition Winners Announced**
The Tuscarawas County Fair Royalty (king and queen), the Sandy Wardell Outstanding Jr. Leader Award recipient, and the 4-H Committee Scholarship winners will be announced September 15 at 6:30 p.m. in the Livestock Arena.

Individuals winning first place in their 4-H Miscellaneous, FCS Related, and Food & Nutrition projects as well as State Fair Clothing delegates, public speaking contests, and Companion Animal Show will receive their plaques at an awards ceremony on September 15 at 7 p.m. Those wishing to include their plaque with their project in a booth will have until 9 p.m. to do so without the club receiving a penalty.

**Quilts of Valor**
Any clubs that have completed a Quilts of Valor project must contact Chris Kendle to arrange for a presentation ceremony on Monday, September 16 (Veterans Day at the Fair).
General Junior Fair Information, cont.

**Cloverbud Roundup**
The Cloverbud Roundup will be September 21 at 10 a.m. at Stage II. **Pre-registration is required.** Forms will be available at wristband distributions. There will be fun games and activities for currently enrolled Cloverbuds. Registrations are due no later than September 16 to the Jr. Fair Office.

**Secretary & Treasurer Books**
Secretary books should run from the beginning of the current 4-H year until December 31. The Treasurer’s books fiscal year is January 1 through December 31, 2019.

Please **DO NOT** bring books to the Jr. Fair Office. They are due to the Extension office by January 17, 2020, along with club’s **Yearly Financial Summary**. All books should be complete and Treasurer’s Book audited. Club name, officers’ names, and ages need to be on the front covers. All books will be returned at the 2020 Advisor Training.

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**Sponsor Thank You Notes**
Individuals and businesses have been gracious to purchase plaques and trophies for our members. A great way to show thanks is by writing a thank you.

- **Plaque winners** will receive a thank you along with their plaque packet. These should be returned to the Jr. Fair office by September 22.
- **Trophy winners** must complete and return a thank you note prior to receiving their trophy. Exhibitors will be provided with a card, sponsor’s address, and envelope. Postage will be paid. Return the card to the show announcer’s stand during the show or Jr. Fair office following the show, at which time the exhibitor will receive their trophy. A first place trophy will be used for Market Livestock buyer photos.

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**Want to Raise Some Money for Next Year’s Camp Fees?**
The Tuscarawas County 4-H Committee offer the opportunity to receive a $20 voucher to be applied toward camp cost. Members must work and complete a full 4-hour shift in the Clover Café during fair week in order to receive the voucher. Members will have a form to fill out at the Clover Café which must be signed by the shift supervisor and another adult working with the child. This will be kept on file at the Extension office.

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**Fair Booth Information**

**Helpers Needed for Set-Up & Tear Down**
Volunteers are needed for setting up the fair booth structures on **September 4** at 6 p.m. We will meet and begin work in the Commercial Building. The more help we have, the quicker the job will go! Tear down is **September 25** at 6 p.m. **All help is appreciated!**

**Booth Decorating**
All Fair Booth information regarding regulations and decorating were included in the [2019 Advisor Resource Handbook](http://tuscarawas.osu.edu/program-areas/4-h-youth-development/tuscarawas-county-junior-fair) and on our [web site](http://tuscarawas.osu.edu/program-areas/4-h-youth-development/tuscarawas-county-junior-fair). Please carefully review this information while planning and setting up your club’s booth. A timer switch must be used to turn lights and electronic items off at 10 p.m. and on at 9 a.m.

It is recommended that booths be set up **September 14 and September 15** from 9 a.m. - 6 p.m. Extension staff/committee members will be on the fairgrounds 1 - 6 p.m. both days. Booths must be in place by 6 p.m. on Sunday (plques for 1st place winners may be placed until 9 p.m.). All decorations must follow the guidelines that have been established. A couple tips from past booth judges: make the required elements of your booth easy to locate and be sure the educational exhibits are labeled with members’ names. **Please note that pictures with names attached—or full names of members—are not required.**

Lost your fair booth information sheets? Pick up an extra set at the Extension office or find them here: [http://tuscarawas.osu.edu/program-areas/4-h-youth-development/tuscarawas-county-junior-fair](http://tuscarawas.osu.edu/program-areas/4-h-youth-development/tuscarawas-county-junior-fair). General display and exhibit tips along with Ohio Fire Code information is provided.
**Fair Booth Information, cont.**

**Educational Fair Exhibits**
Booths are to be a cooperative effort of both advisors and members. **The main purpose for 4-H booths is to display non-livestock educational exhibits and promote 4-H in a creative, educational way.** Those not bringing an animal to the fair should also have an educational display. Members exhibiting a livestock project are also permitted to have an educational booth display. 4-H livestock projects can be acknowledged, but should not be the main emphasis of a booth.

Fair premiums will only be awarded to those members who have an educational exhibit **OR** animal on display.

**4-H Miscellaneous Booth**—If a club has three or fewer educational exhibits and has made prior arrangements for those to be displayed, those exhibits must be brought to the Jr. Fair Board office by 6 p.m. September 15.

As a reminder: An **educational exhibit** illustrates or describes some aspect of the project (see individual project guidelines). Observers should learn something about the members’ project work by viewing their exhibit.

The exhibit should be something more than just a simple representation of the type of project taken.

Example 1:
- **Not acceptable:** Measuring cups for a foods project.
- **Acceptable:** Measuring cups with a small sign listing types of ingredients that should be measured in dry vs. liquid measuring cups.

Example 2:
- **Not acceptable:** A gun cleaning kit for a shooting sports project.
- **Acceptable:** A gun cleaning kit with signs explaining what each piece of equipment is and how it is used.

**Booth Assignments & Guarding**
The Fair Booth Assignment maps and Guarding Schedule will be distributed to Organizational Advisors as well as being posted on our [web site](#). Every club must participate in guarding to fill all time slots. If you did not specify a time to participate as booth guards, a time will be assigned to you.

**Fair Ribbons**
Advisors can pick up ribbons for club booths at the Jr. Fair office on:

- **September 13:** 3 - 5 p.m.
- **September 14:** 10 a.m. - 2 p.m.
- **September 15:** noon - 5 p.m.

Remember to get a copy of your Club Completion Sheet so you know what ribbons your members should receive.

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**Junior Fair Livestock Information**

**Health Papers**—See the [Tuscarawas County Fair Book](#) or the [Livestock Requirement Summary](#) for species specific information.

**Drug Use Notification Forms (DUNF)**
Forms will be available at the Extension office and must be signed by both parent and exhibitor regardless of age. The following will assist you in completing the form:

- Animal Species - please circle
- Animal Identification # - fair ear tag number
- Animal Description - breed of animal
- Exhibition/Fair Name - Tuscarawas County 2 Digit Fair Code - 89

Please check the appropriate boxes remaining on the form and sign. Forms will be checked by the fair veterinarian and **must** accompany the animal.

Refer to the [Tuscarawas County Fair Book](#) for more information.

**Champions of Animal Care & 4-H Booth Awards**
The Tuscarawas County Farm Bureau will again be sponsoring the Champions of Animal Care and 4-H Booth Exhibit awards at the fair. A rotating sign will be presented each day in each specie class. The club earning the most points for the week will receive a $50 Club Award.

One outstanding booth will be chosen and winning sign will be displayed during the fair. The winning club will receive a $50 Club Award.

**Pen Assignments**
Pen assignments will be posted the Wednesday evening before fair. We encourage you to know where your pen is and have it ready before you check in your animal. This will help make check in less stressful for everyone.

**DO NOT** switch pens without approval from an Extension professional.
Livestock Bedding
Each exhibitor is responsible for the proper bedding of their livestock project. Check the Tuscarawas County Fair Book for species specific guidelines. There will be no stock piling of bedding and several vendors will have baled shavings for sale on the grounds. It is suggested that each exhibitor take all steps to ensure that clean bedding is under their animal at all times throughout the week. In some cases, it is necessary to spread livestock lime, then shavings, and then straw or mulch to absorb the urine and the ammonia odor. Cleaning of pens is essential!

Clean Barns
Keeping the pen and area around it clean and dry is very important. Sweeping is an essential part of your animal project care. This process needs to be done more than once a day and is everyone’s responsibility. We want to send a positive message regarding the care of animals to all fair-goers and prospective buyers. Large crowds view the barns in the evening, so keep the pens clean. Another part of care is to have the animals’ feed and water in containers that won’t spill or tip. Cleanliness and care is a constant job while your animal is at the fair.

ALL pens for rabbits, goats, sheep, and hogs must be completely cleaned out by 8:00 p.m. Sunday or immediately following the loading out of your market livestock. 24 inches of bedding must be pulled away and cleaned between bedding and back wall for beef and dairy cattle. It is recommended that horses clean out stalls Monday or Tuesday following fair. DO NOT clean out the pen while the animal(s) is still in it!

Because of congestion and the number of hogs in the aisle, please DO NOT clean out hog pens during the shows on Tuesday or Wednesday, or the sale on Thursday. The Sr. Fair Board recommends that clubs limit the number of wheel barrows in the hog barn due to limited space.

Sale & Buyer Information

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<tr>
<th>Livestock Sale</th>
<th>Dairy Products Sale</th>
<th>Small Animal Sale</th>
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<tr>
<td>Thursday, September 19</td>
<td>Friday, September 20, 3 PM</td>
<td>Saturday, September 21, 3 PM</td>
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<tr>
<td>4 PM—Hogs, Hog Arena</td>
<td>Livestock Arena</td>
<td>Livestock Arena</td>
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<tr>
<td>5 PM—Order: Dairy Steers, Lambs, Steers</td>
<td>Order: Broilers, Goats, Turkeys, Rabbits</td>
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<tr>
<td>Livestock Arena</td>
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When talking to potential buyers, let them know what order the animals will sell (see above). Let them know that you are a Jr. Fair exhibitor and ask them for their support. Here are a few guidelines to keep in mind when contacting buyers.

1. **Be polite!** If you are visiting in person, introduce yourself and give your reason for visiting. If the potential buyer does not appear interested, thank them and leave. Do not interrupt them while they are waiting on a customer or if they appear busy.

2. Remember, you are inviting them to the sale and inviting them to consider purchasing an animal/product. Let the potential buyers know that you are a 4-H or FFA member, and that you hope they will consider supporting the Jr. Fair Sales.

3. It is **not appropriate** to pressure a potential buyer into buying your animal.

4. Please remember that potential buyers do get several letters and visits and cannot buy everyone’s animal.

5. Give the potential buyer the time and date of the sales. Let them know they will be recognized through advertisements in the newspaper and at the fair.

6. If you are writing to potential buyers, keep in mind that neatly written letters are a must!

7. If someone purchased your animal the previous year, please give them a call or note and invite them to the sale again.

8. When a buyer purchases your animal/product, please tell them “thank you” personally as soon as possible. When considering a token of appreciation for your buyers, please keep in mind that they often buy multiple animals and do have to walk to their cars. Delivering something at their business after the fair might be more convenient for everyone.

9. **Thank yous are due along with completed record books on October 24 from 4:30-6:30 p.m. or October 26 from 10:00 a.m.—Noon at Broadway United Methodist Church.** Checks will be distributed for small livestock, market livestock, and dairy (26th only). All envelopes must be properly addressed, have a return address, and proper postage affixed.
Junior Fair Livestock Information, cont.

**Market Animal Non-Sale Forms**
Any market steer or market lamb exhibitor who does not wish to sell their animal must turn in a Non-Sale Form to the Jr. Fair office two hours following the completion of their respective show. Forms will be available at the Jr. Fair office. **All small animal market projects and market hogs must go through the auction. All Grand and Reserve champion animals must be slaughtered.**

**Horse Equipment Inspections**
To ensure a show environment that is both safe and fair for all exhibitors, all horse participants are required to have bits, contesting tie downs, Dressage whips, and helmets inspected prior to participating in any Jr. Fair Horse Show. Inspections will be held at the Horse Announcer’s Stand on **September 14, 10 a.m.—noon; and September 15, 5-7 p.m.**

Exhibitors will not be permitted to enter the show ring with an untagged bit, Dressage whip, or tie down. All riders must have ASTM/SEI approved helmets.

**School Absences**
Letters will be sent to the exhibitor’s school listed on their Jr. Fair Livestock Entry. We ask that the schools grant excused absence for the day of show. The other days members request must be arranged between the school and the member.

**Guys & Gals Lead Class**
The Guys & Gals Lead Class will be **September 17 at 5 p.m.** in the Main Show Arena.

- Lead Class I is open to boys and girls enrolled in the Tuscarawas County 4-H program who are eligible to exhibit at the fair. **The 4-H’er does not need to be taking a lamb project.**
- Lead Class II is open to boys and girls too young to enroll in 4-H. Participants must be residents of Tuscarawas County. Lambs shown must be already on the fairgrounds. Entries are due by September 13. Contact us for an entry form.

**4-H Overnight Barn Pass**
The Overnight Barn Pass will be available at the Jr. Fair office during the fair. Please see the **Tuscarawas County Fair Book** for detailed information.

**Buyers Board Pictures**
Exhibitors need to have pictures taken for Buyers Boards at the following times:
- Hogs—Saturday, September 14, 6-8 p.m. Must be signed up in advance as there will be limited spots. Sunday, September 15 beginning at 10 a.m. See signs in barns for your photo location.
- Steers—Monday, September 16 during Beef Showmanship or Wednesday, September 18 during the Market Steer Show.
- Lambs—Monday, September 16 during the Market Lamb Show.
- Market Goats—Tuesday, September 17 during the Market Goat Show.
- Market Rabbits—Wednesday, September 18 during the Rabbit Show.
- Broilers—Monday, September 16 during the Poultry Show.
- Turkeys—Thursday, September 19 during the Turkey Show.

Picture locations will be posted and announced during shows.

First Federal Community Bank is investing in the future of our community by “giving back” to our 2019 4-H members. Members opening a new checking or savings account (use PROMO CODE 4H2019) will receive a deposit of $100 to the account. Offer is limited to one new checking or savings account per person. Offer is subject to change and expires November 30, 2019. Visit [www.firstfed.com](http://www.firstfed.com) or any office for details.

**NEW DATE & LOCATION!**
The Advisor & Volunteer Banquet is scheduled for October 21 at Buckeye Career Center beginning at 6:30 PM.